

**Jay Maiava**  
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Tucson, AZ 85719  
Mobile: 520-621-2588  
Email: mdavis@email.arizona.edu

**Country of Citizenship:** United States

**Veterans' Preference:** No

**Registered for Selective Service:** Yes

**Availability:** **Job Type:** Permanent

**Desired Locations:** United States – AZ – Tucson, Phoenix, Flagstaff, Yuma

**Work Experience:** **University of Arizona** **04/2015 – 05/2016**  
Tucson, AZ, United States **Hours per week: 20**

**Student Intern**

**Supervisor:** Dr. James Brown (520-621-0000)

**Okay to contact this Supervisor:** Yes

Participating on a ten-member team to research, design, and construct a satellite to be deployed on a Space Shuttle mission.

As the ProE/AutoCAD configuration leader, responsibilities include teaching the team basic use of AutoCAD, the arrangement of structural and internal components, and producing 2-D and 3-D ProE drawings of the satellite.

Microsoft PowerPoint, Outlook, Excel, AutoCAD, ProE (2D, 3D)

**Honeywell** **05/2014 – 08/2014**  
Phoenix, AZ, United States **Hours per week: 40**

**Engineering Intern**

**Supervisor:** Ms. Laura Bishop (480-333-2222)

**Okay to contact this Supervisor:** Yes

Worked on a team to certify a new version of software for the C-17 pressure controller. Prepared all necessary documentation. Tested and coordinated the software certification processes.

Completed a tool qualification of a simulator hosted on a VAX/VMS workstation. Specifics include writing assembly language files to control microprocessor operation codes, execute the simulator, and produce a report that verifies that the operation codes were executed correctly.

**Education:** **University of Arizona**, Tucson, AZ, United States  
Bachelor's Degree, 05/2016

**GPA:** 3.26 of a maximum 4.00

**Credits Earned:** 132

**Major:** Aerospace Engineering

**Affiliations:** American Institute of Aeronautics & Astronautics - member

**References:** Dr. James Brown (\*) University of Arizona/Professor 520-621-2588

College of Engineering (\*) indicates professional reference

**FEDERAL RESUMES**  
require information in  
multiple categories, including:

**Work Experience**

- Employer Name
- Employer Address
- Country and Postal Code
- City/Town
- State/Territory/Province
- Formal Job Title
- Start Date
- End Date, Salary
- Average Hours per Week
- Duties, Accomplishments
- Related Skills

**Education**

- School or Program Name
- Country
- State/Territory/Province
- City/Town
- Degree/Level Attained
- Completion Date
- Major/Minor
- GPA/Total Credits Earned
- System for Awarded Credits (semester, quarter, CEU)
- Relevant Coursework
- Licensures, Certifications

**Job Related Training**

- Training Courses
- Language Skills
- Organizations/Affiliations
- Professional Publications

**For detailed instructions:**  
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